

**SWANTON VILLAGE  
APPLICATION FOR SERVICE**

Welcome to the Village of Swanton Village Electric, Water and Sewer Departments. We understand you have purchased or rented the property listed on the reverse side of this letter and wish to obtain service.

Please fill-out and sign the application on the reverse side of this letter. You must submit the completed application to our office along with a copy of your driver's license or state identification card, passport or similar form of positive identification.

The deposit amount listed on the reverse side is required unless creditworthiness can be proven. Applicants may show proof of their creditworthiness by:

- a) providing a reference from a bank indicating that you have had an active checking account for at least one year and that no account has been overdrawn within the last year OR
- b) providing a letter from one or more utilities, cable television, within or outside of the state of Vermont indicating that you have maintained a good credit record for the past two years OR
- c) providing a written statement from creditworthy utility customer of the Village of Swanton Village guaranteeing payment of your account.

**In order to connect your service, the deposit or evidence of creditworthiness must be in our office on or before the date we are to connect your service.**

The security deposit, if required, is based on two-twelfths of an average annual usage for the location. The deposit will earn interest at a rate determined by state regulations. Deposits are refunded to the account after twelve consecutive months in which the member has not been disconnected and has received no more than two disconnection notices. The necessity of a deposit or its amount may be disputed by making a formal complaint to the Department of Public Service at 112 State Street, Montpelier, VT 05602 or telephone 1-800-622-4496. If the deposit amount presents a burden, please contact our office for assistance with a payment plan.

*The undersigned (hereinafter called the "Applicant") applies for electric, water, and/or sewer services from the Village of Swanton Village. Applicant agrees:*

1. To comply with and be bound by the Ordinances of the Village of Swanton Village and the rules and regulations adopted by the Board of Trustees according to law.
2. That by signing this Application and dealing with the Village of Swanton Village, the terms and provisions of the Ordinances of the Village of Swanton Village will be a contract between the Village of Swanton Village and the Applicant, and both the Village of Swanton Village and the Applicant are bound by the contract as fully as though the Applicant had individually signed a separate instrument containing such terms and provisions; and that upon acceptance of this application by the Village of Swanton Village it also will constitute a contract for electric, water and/or sewer service between the Applicant and the Village of Swanton Village.
3. To purchase all electric, water and or sewer used on the premises from the Village of Swanton Village, to pay for such utility bills on a monthly basis for electric and a quarterly basis for water and sewer, at the rates determined in accordance with law and the Ordinances of the Village of Swanton Village and to deposit with the Village of Swanton Village such consumer deposits as required.

If you have any questions, our office staff would be please to help you. Our telephone number is (802) 868-3397 or visit our web page at [www.swanton.net](http://www.swanton.net). Our office hours are 7:30 AM-4:00 PM, Monday – Friday, except for Holiday's.

# APPLICATION

Swanton Village Inc. (Circle service(s) you are applying for                      Electric                      Water                      Sewer

Account Number: \_\_\_\_\_ Previous Customer Name: \_\_\_\_\_

**Service Location:** \_\_\_\_\_ **Date Customer Desires Service:** \_\_\_\_\_

Please circle:                      OWNER                      TENANT                      Primary Residence:                      YES                      NO

If you are a tenant, please provide the name, address, and daytime phone number of the landlord/owner:

\_\_\_\_\_

<p><b>Total Deposit Amount Required: \$</b> _____ <b>) please choose one of the payment options below):</b></p> <p>Option #1: Enclose full payment of \$ _____</p> <p>Option #2: Enclose partial payment of \$ _____. Then \$ _____ will be charged on your first bill and \$ _____ will be charged on your second bill.</p>
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*Please fill out all the information below completely. (Please Print)*

**New Customer Information:**

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security # \_\_\_\_\_ Drivers Lic: \_\_\_\_\_ Email: \_\_\_\_\_

**Phone:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**Joint customer Information:**

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security # \_\_\_\_\_ Drivers Lic: \_\_\_\_\_ Email: \_\_\_\_\_

**Phone:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Employer Name and Address:** \_\_\_\_\_

**Special Conditions:**

Does a special condition exist that if power were lost a medical emergency would arise?                      Yes                       No

If yes, what is the condition? \_\_\_\_\_

**NAME AND ADDRESS OF NEAREST RELATIVE NOT LIVING WITH YOU**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
**Date**                      **Signature (Joint Customer)**                      \_\_\_\_\_  
**Date**                      **Signature (Joint Customer)**

An unpaid water and/or sewer bill is a lien on real property and may lead to tax sale proceedings. If the Village finds it necessary to incur legal and/or other expenses to collect the obligation of the debtor, debtor shall be responsible for such expenses, irrespective of whether suit has been brought.

Account information is given only to the person(s) whose names are on the account, if someone else is to have information on this account you need to send written permission giving the name(s) of those persons.